

Student email printing

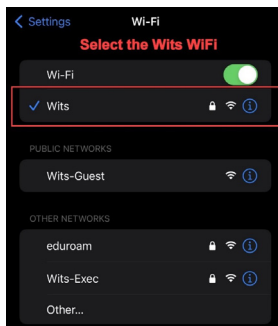
Email attachments to:

bw.xerox@wits.ac.za (Black & White print)

colour.xerox@wits.ac.za (Colour print)

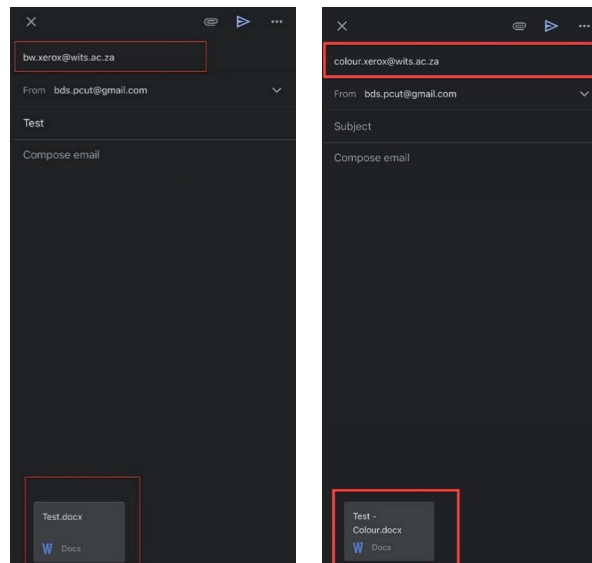
Step 1

Ensure you are connected to the Wits WiFi if you are submitting your attachments to the new email address for the first time.



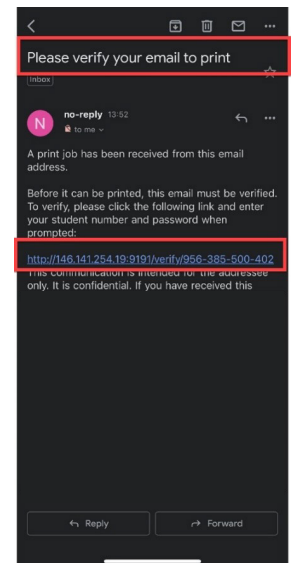
Step 2

Email your attachments to:
bw.xerox@wits.ac.za for black and white printing
colour.xerox@wits.ac.za for colour printing



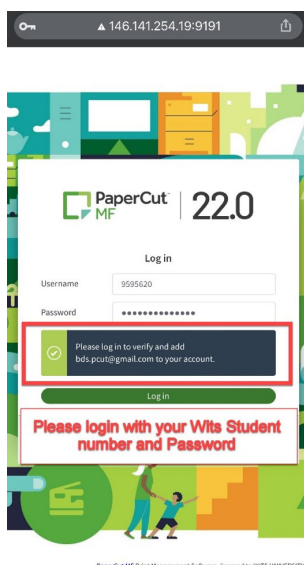
Step 3

You will receive an email with a verification link when submitting your attachments for the first time (this is a once off process). Please click on the link to verify your email address.



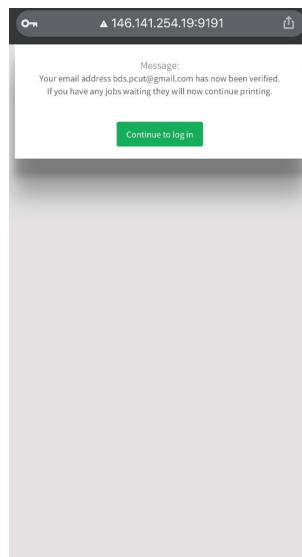
Step 4

You will be redirected to the portal.



Step 5

Select "Continue to Log In".



Step 6

You have now associated your email address within the PaperCut printing solution. You can now submit your attachments from any internet connection.

